



Township of Branchburg

1077 US HIGHWAY 202 NORTH, BRANCHBURG, NJ 08876-3936

TELEPHONE: (908) 526-1300, EXT. 122

FAX: (908) 526-2452

www.branchburg.nj.us

OFFICE OF THE REGISTRAR OF VITAL STATISTICS

WHERE TO APPLY FOR A MARRIAGE LICENSE:

1. The marriage license application is to be made in the New Jersey municipality in which either party resides and the license is valid throughout the State of New Jersey.
2. If neither applicant is a New Jersey resident, submit the application in the municipality where the marriage ceremony will be performed, the license is **only** valid in the issuing municipality.
3. If you are getting married in another State, please contact the municipality where the ceremony will be performed as NJ Marriage Licenses are only good in New Jersey and cannot be used in another State.

TO APPLY IN BRANCHBURG:

1. **Applicants must call for an appointment at the above telephone number.**
2. Be at least 18 years of age, except that applicants under the age of 18 may enter into a marriage with parental consent. (Applicants under the age of 16 must obtain parental consent and have the consent approved in writing by any judge of the Superior Court, Chancery Division, Family Division.)
3. You will need the following when applying for your license:
 - Proof of identity by presenting your driver's license, passport or state/federal I.D.
 - Proof of residency (bank statement, utility bill, etc. within the past 30 days).
 - Social Security Number. (Social Security number is required by law for US citizens and will be kept confidential.)
 - A witness, 18 years of age or older.
 - Application fee of \$28 (Check or exact change).
4. If you are applying for a Re-Marriage License, you will need to bring a certified copy of your existing Marriage License, in addition to the other items listed above.



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5. Any documents in a foreign language must be accompanied by a *certified* English translation.

The following documents are helpful, but not required:

1. A copy of your birth certificate to establish your parents' names and related birth information. (Your parents' names at the time of their birth are required on the application.)
2. Decrees or annulment documents if you are divorced, have had a previous civil union dissolved, domestic partnership terminated or have had a civil union annulled. (The application will require the date of divorce or annulment. We do not need to see the document, but you will need to provide the correct date.)

AFTER YOU APPLY:

Once the application process has been completed, there is a 72-hour waiting period before the license can be issued. Once the license has been issued, the license is only good for 30 days. (Please note: There is no 72 hour waiting period for a remarriage license.)

The marriage license application is valid for six months from the date of application. If the license expires before being used, a new application must be completed and another \$28 fee remitted.

AFTER THE CEREMONY:

After your ceremony is performed, the two completed white copies of your marriage license must be forwarded to the municipality where your ceremony took place within 5 days. You will then need to apply for a certified copy of your Marriage Certificate from that municipality. (See instructions for Applying for a Certified Copy located on our website.)