



Township of Branchburg

1077 US HIGHWAY 202 NORTH, BRANCHBURG, NJ 08876-3936

TELEPHONE: (908) 526-1300, EXT. 122

FAX: (908) 526/2452

www.branchburg.nj.us

OFFICE OF THE REGISTRAR OF VITAL STATISTICS

HOW TO REGISTER A DOMESTIC PARTNERSHIP

Applicants must first obtain an **Affidavit of Domestic Partnership**. The Affidavit must be completed and signed by both applicants at the same time, in the presence of a notary. The applicants must appear together to file the Affidavit with a Local Registrar of Vital Statistics at any municipality throughout the State.

Domestic Partnerships are not considered registered until the Affidavit has been filed with the Local Registrar's Office and the Certificate of Domestic Partnership has been issued.

Each applicant must supply valid identification documentation that establishes name, age, date of birth and proof of residency.

This may be supplied by one or more documents issued by a government agency such as:

1. Certified copy of a birth certificate
2. Driver's license
3. Military identification
4. Identification card issued by the State or county
5. A registration or operator's license for any motorized vehicle, such as motorcycles, boats, and motor homes, to name a few, that must be registered with the Motor Vehicle Commission will be accepted.

* A valid up-to-date passport.

* A mortgage, lease, tax records or utility bills will establish residency.

Eligibility Requirements for registering a Domestic Partnership:

Couples wishing to register a Domestic Partnership must be same sex or opposite sex couples who are both 62 years of age or older. Couples must:

1. Share a common residence in New Jersey or any other jurisdiction provided that at least one of the applicants is a member of a New Jersey State-administered retirement system;
2. Both persons are jointly responsible for each other's common welfare as evidenced by joint financial arrangements or joint ownership of real or personal property;
3. Both persons agree to be jointly responsible for each other's basic living expenses during the domestic partnership;



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4. Not be party to a marriage or civil union recognized by New Jersey law or a member of a domestic partnership with another individual;
5. Not be related to each other by blood or affinity up to and including the fourth degree of consanguinity (simply stated, individuals who are first cousins or more distantly related);
6. Chose to share each other's lives in a committed relationship of mutual caring;
7. Not have legally terminated another domestic partnership within the last 180 days. (This prohibition does not apply when the previous partnership ended due to the death of the other partner).

If the residence is outside the State of New Jersey, at least one of the applicants must provide proof of membership in a New Jersey State-administered retirement system by providing one of the following documents issued by the Division of Pensions and Benefits:

1. A Personal Benefits Statement from the current or previous year;
2. A 1099R from the current or previous year or
3. A Certificate of Pension Membership.

How to apply in Branchburg:

Appointments are required to obtain your Affidavit of Domestic Partnership.

A couple that wish to join a Domestic Partnership must appear at the same time to complete and sign the Affidavit in the presence of a notary.

*Please let us know at the time you make your appointment if you need assistance in locating a notary.

Office Hours: 8:30am – 4:00pm
No weekend appointments

Please contact the Branchburg Township Registrar at 908 526-1300 Ext. 105.

- * There is a required fee of **\$28.00** due at the time of obtaining the Affidavit.
- * A second appointment is necessary to **file** your Domestic Partnership.

Filing of the documents

The Local Registrar in the municipality in which you register your Domestic Partnership will retain a copy of both the Affidavit of Domestic Partnership and the Certificate of Domestic Partnership. These documents will also be retained at the State Bureau of Vital Statistics and Registration.



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To show proof of a Registered Domestic Partnership, you must obtain a **certified copy** of the Certificate of Domestic Partnership. A certified copy can be obtained from either the Local Registrar where the event was registered or the State Bureau of Vital Statistics and Registration. *You **MUST** provide identification to establish your identity*

To obtain a **copy** of the certificate, you must identify the date and location of the filing for the Domestic Partnership, and provide identification to establish your identity.

Terminating a Domestic Partnership

In order to end a Domestic Partnership, you must file a request for termination with the Superior Court of the State of New Jersey. Following termination, you are responsible for notifying any entity that you had originally notified when you entered into the Domestic Partnership.